You’ve been given the campus-wide Composition syllabus, which contains the course description and the course goals; please read it.

**Prerequisite:** English 101 with a grade of “C” or higher, or equivalent credit.

**Texts:**
*From Critical Thinking to Argument*
- 4th edition
- Barnet & Bedau
- Publisher: Bedford/St. Martin’s
- ISBN: 9781457649950

*Reading and Writing About Literature*
- 3rd edition
- Gardner
- Publisher: Bedford/St. Martin’s
- ISBN: 9781457606496

The text may be supplemented by handouts/online documents.

There is no handbook, but I recommend using the Purdue OWL: [http://owl.english.purdue.edu/owl/](http://owl.english.purdue.edu/owl/)

Since this is a composition class there will be many required writing assignments, both formal and informal.

**Grading:**
- Class Participation: 5%
- Individual Meeting: 5%
- Short Assignments: 10%
- Annotated Bibliography: 5%
- Informal Essays: 10%
- 5 papers: 10% each; 50% total
- Final Exam: 15%

**Grading Scale:**
- 90-100 A
- 80-89 B
- 70-79 C
60-69 D
below 60 F

**Participation**: Participation refers to contributing to class discussion and small group discussion, and participating in the draft process, especially peer review. Coming to class prepared also counts towards your class participation grade. Being in class but texting, sleeping, completing work for other classes – in general, not paying attention – will lead to a low participation grade.

**Individual Meeting**: You are required to attend a 15 minute meeting. This meeting is scheduled early in the semester in order to discuss early informal assignments and prepare for the formal papers. This meeting will address your strengths and weaknesses in writing and any concerns you have in the class. Attendance and active participation in the meeting result in full credit for this portion of your grade. If you miss this early meeting but schedule and attend a meeting later in the semester you may get partial credit.

**Short Assignments**: These include a variety of assignments; for example, some are questions about readings, some are citation exercises, and some are writing exercises. Essentially, any written work that is collected that is not a formal paper (or a draft of the paper) or a less formal but still complete essay goes in this category. These are exercises to help you prepare for drafting the essays, to help you recognize plagiarism and practice correct citation, to check your understanding of your reading, and to work on writing and revising skills. Some are listed on the schedule; others may be assigned in class. Some assigned in class may be group work. These will not be accepted late. Acceptable work will receive a “check” (one point); incomplete or marginally acceptable work will receive a “check-minus” (half a point), and unacceptable or missing work will receive a 0. Few comments are written on these. Please note that as a whole these are worth 10% of your grade.

**Informal Essays**: These will be 1-2 page typed, less formal essays and will not be accepted late. Acceptable essays will receive a “check” (one point); incomplete or marginally acceptable essays will receive a “check-minus” (half a point); unacceptable or missing essays will receive a 0. On rare occasions, an outstanding essay may receive a “check-plus” (a point and a half). These essays will be commented on, providing you with a way to get feedback on your writing skills while not worrying about a letter grade. Occasionally, informal essays not listed on the schedule may be assigned in class. Please note that as a whole these are worth 10% of your grade and that one of your formal papers is an expansion/revision of one of these assignments, so it is in your best interest to complete all of them and retain them for work later in the semester.

**Annotated Bibliography**: This is preparatory work for the Researched Argument which will undergo its own peer review and receive its own grade. You will receive detailed information regarding this assignment later in the semester. This is worth 5% of your grade.

**Papers**: You will receive detailed information regarding each paper assignment later in the semester. You will be writing the following types of papers: Position (in class), Rogerian Argument, Researched Argument, Expanded/Revised Informal Essay, Argument about Literature. You will be expected to participate in draft work before the paper is due and turn in the draft work with the final version. **Late papers will be marked down a third of a letter grade for every day, not just class day, late.** Hold on to all work as you will have the opportunity to revise and I will collect all papers at the end of the semester. When your paper is
returned you will also receive a feedback rubric that will provide guidance and suggestions for revision and the next paper. Each paper is worth 10% of your grade.

**Revisions:** You will be allowed to revise 2 graded papers. If you choose to revise, you must turn the graded version in with your revision. The revised paper will be graded and the 2 grades will be averaged together to determine the new grade. You may revise each of these 2 papers only once. You may complete these revisions at any time during the semester.

**Final Exam:** The final exam will be an in class essay based on readings and is worth 15% of your grade.

**Plagiarism:** Please read Concord’s policies. The penalties vary depending on the degree; however, papers that are copied completely from another source receive a “0.” More than one instance of plagiarism will result in an F for the class.

**Make-up Assignments:** Assignments will be available to make up for missed Short Assignments, Informal Essays, or excessive absences. You will get a handout detailing the possible assignments.

**Cultural Credit:** Cultural credit (attending film society screenings, lectures, etc.) will be accepted and applied towards your participation grade.

**Attendance:** Please read Concord’s policies regarding class attendance included in the catalog. While I do lecture in this class, you will also be expected to participate in full class and small group discussion, as well as in class writing activities. It is therefore important that you attend. Assignments and reading, as well as changes or additions to the schedule, will be discussed in class. If you do miss class, either check with a classmate or contact me about what you missed. If you know you will miss class, inform me in advance. If you miss due to a college related activity or an illness, please provide documentation so I may mark the absence as excused. **Two absences equal a week of class; after 2 absences you will need to meet with me to discuss attendance. After 4 absences your course grade will be affected, dropping one third of a letter grade for each absence over 4.**

*If you want to drop the class, make sure you do so. Merely not showing up does not drop you from the class. If you just stop coming you will continue to accrue absences and zeros on missed assignments.*

**Email:** I will sometimes need to contact you or send additional readings and will do so via your Concord email address. Please check this address regularly. In addition, when you email me please keep a copy of the sent email. If you do not get a response from me within 24 hours (during the week) please check in with me to see if I did indeed get the email. Any attachments you send must be in a readable format (Word or Rich Text is best).

**Office Hours:** The purpose of office hours is to provide a time dedicated to answering student questions and working with students. You do not need an appointment during these hours – just drop by. If my office hours do not work with your schedule, please talk to me about arranging another time to meet.

**Cell-phone/ Technology policy:** Please turn off all cell phones. Remember, I can see you texting. Any in class use of technology (i.e. taking notes on a laptop) must be done in such a
way as to not disrupt or disturb others in the class. If you are distracted by another student’s use of technology, please let me know.

**Accommodation:** Any student needing a disability accommodation must let the instructor know as soon as possible. The instructor will direct the student to Concord’s Disability Office so that it can determine a reasonable accommodation. It is the student’s responsibility to inform Concord of the disability and to request accommodation. Neither Concord nor the instructor are required to provide an accommodation if one is not requested.

**Concord University Honor Code:**
As a member of the Concord University Community I will act with honesty and integrity in accordance with our fundamental principles and I will respect myself and others while challenging them to do the same.

**Academic Resources:**
**Drop-In Tutoring**—free tutoring is available in Rahall 102 from noon-9pm. If you have questions, contact the Academic Success Center at 304-384-6298 or Student Support Services at 304-384-6088. The tutoring schedule will be posted online: [https://apps.concord.edu/tutoring/](https://apps.concord.edu/tutoring/)

**SMARTHINKING**—*Free online tutoring* in most subjects, available 24/7; Sign up through MyCU Student Tab.
ENGL 102 Schedule Fall 2016

This schedule is tentative and subject to change.
Be prepared to discuss readings on the day they are listed and turn in work due on the day listed, unless the assignment is listed as “in class”.

Be aware that additional Informal Essays and Short Assignments may be assigned in class at any time.

SA = Short Assignment
IE = Informal Essay

Tues 8/16: Introduction; Diagnostic Essay in class
In preparation have read Rebecca Schuman’s “The End of the College Essay: An Essay” (available at http://www.slate.com/articles/life/education/2013/12/college_papers_students_hate_writing_them_professors_hate_grading_them_let.html ); in addition bring a laptop or paper in order to write the essay in class and a copy of the Schuman essay to refer to.

Thurs 8/18: Critical Thinking Chapt. 1 (pp. 3-35); Critical Thinking Chapt. 2 (pp. 39-69)
SA: Topics for Critical Thinking and Writing #s 1-5 (pp. 30-31)
IE: Topics for Critical Thinking and Writing # 6 (p. 31)

Tues 8/23: Critical Thinking Chapt. 3 (pp. 70-115)
SA: Topics for Critical Thinking and Writing #s 1, 7, 8 pp. 115-116
Thurs 8/25: Critical Thinking Chapt. 8 (pp. 293-306); Critical Thinking Chapt. 5 (pp. 147-166)
SA: Topics for Critical Thinking and Writing #s 1-6 p. 158

Tues 8/30 and Thurs 9/1: No Class meetings due to Required Individual Meetings –
Bring IE to your meeting: Either #4 p. 37 or # 5 p. 38 in Critical Thinking

Tues 9/6: Critical Thinking Chapt. 9 [fallacies section] (pp. 330-356)
SA (in class): Fallacies assignments
IE: Topic for Critical Thinking and Writing p. 356

Thurs 9/8: Critical Thinking Chapt. 6 (pp. 167-212); Reading and Writing Chapt. 3 (pp. 21-24; 29-40)
IE: Exercise pp. 212-213: Write on one of the 7 topics.
Brainstorming/Freewriting for Position Paper in class

Tues 9/13: Position Paper -- in class
Thurs 9/15: Critical Thinking Chapt. 10 (pp. 357-370)
SA: Topics for Critical Thinking and Writing #1 p 370
IE: Topics for Critical Thinking and Writing #3 p. 370
Prewriting for Rogerian Paper in class

Tues 9/20: Peer Review of Rogerian Paper; writing exercises
Bring electronic or hard copies of the two letters to class.
IE: Exercise (p. 166) in Critical Thinking – Analyze/Evaluate King’s letter only.

Tues 9/27: Rogerian Paper due; Miner “Body Ritual Among the Nacirema” available at
Bring an electronic or hard copy of the reading to class.

SA: What is your reaction to the Nacirema? Who are the Nacirema?
Thurs 9/29: Critical Thinking Chapt. 7 (pp. 214-246); Reading and Writing Chapt. 8 (pp. 130-142); Discussion of Research and Annotated Bibliography in class; Brainstorming/Drafting

Tues 10/4: Critical Thinking Chapt. 7 (pp. 246-266; 273-280); Reading and Writing Chapt. 3 (pp. 42-49); Chapt. 8 (pp. 143-165); Quotation and citation exercises in class
SA: Source Evaluation Assignment
Thurs 10/6: No Class: Fall Break

Tues 10/10: Peer Review of Annotated Bibliography; writing exercises
Thurs 10/13: Annotated Bibliography Due; Peer Review of Researched Arg. Paper; writing exercises

Tues 10/18: 2nd Peer review of Researched Arg. paper
Thurs 10/20: Reading and Writing Chapt. 1 (pp. 1-5); Chapt. 2 (pp. 6-20) Chapt. 3 (pp. 24-28; 40-42); Chapt. 4 (pp. 51-71)

Tues 10/25: Researched Arg. Due; IE: (in class: Reflection on research)
Thurs 10/27: Reading and Writing Chapt. 5 (pp. 72-95)
SA: Questions on the Stories (p. 92) – Provide answers for both stories

Tues 11/1: Reading and Writing Chapt. 6 (pp. 96-110)
SA: Questions on the Poem p.102 & p.107
Thurs 11/3: Reading and Writing Chapt.7 (pp. 111-129)
Director’s Questions for Play Analysis p. 114

Bring an electronic or hard copy of the reading to class.
SA: What is the literal claim? What is the real claim?
Thurs 11/10: Revision exercises in class; bring all graded IE’s

Tues 11/15: Peer Review of Expanded/Revised Informal Essay; Brainstorming for Arg. About Lit paper
Thurs 11/17: Expanded Revised Informal Essay due; Peer Review of Arg. About Lit

Mon11/21-Fri 11/25: Thanksgiving Break

Tues 11/29: Arg. About Lit. Paper due; IE in class: (self evaluation)
Thurs 12/1: Last Day of Class: Prep for Final Exam (readings given out); Revisions and makeup work due