



The mission of Concord University is to provide quality, liberal arts-based education, to foster scholarly and creative activities, and to serve the regional community.
(<http://www.concord.edu/academics>)

Part 1: Course Information

Instructor: Rita Montrosse, Adjunct Instructor, Concord University

Office: N/A

Email: ritamontrosse@yahoo.com

Fine Arts Website: <http://www.concord.edu/fine-arts>

Office Hours: N/A

Office Phone: 304-921-6578

Office Fax: N/A

Course Title: Jewelry I ART 303:01

Course CRN: 20080

Classroom: FA 104

Class Times: T, Th 11:00-12:15

Semester Taught: Spring 2019

Course Management System: Blackboard will be used to distribute information and may be used for exams.

Required Materials/Tools:

Package of tools available at the bookstore. Includes:

- needle files
- saw frame
- saw blades
- laser gold tube
- German shape shears for solder

Package of materials available at the bookstore. Includes:

- 6" x 7" sterling sheets
- sterling wire
- bezel silver
- discs
- Easy, medium, and hard solder
- gold-filled solder

Also needed (available at the bookstore):

- Stones
- Pin Catch
- joint and stems

(you can also order these items online at www.riogrande.com or by calling 1-800-545-6566

Additional materials:

- covered Pyrex bowl

- two cup Pyrex measuring cup
- small, fine tip watercolor brushes
- small 6" metal ruler (with inches **and** centimeters)
- 000 or finer steel wool
- sketchbook
- pencils,
- tracing paper
- rubber cement

Specific Item numbers for riogrande.com:

#114797 Needle File Set

#110134 Jeweler's Saw

#110312 Saw Blades Laser Gold 5/0 dozen

#100120 Sterling Silver Sheet 20 Gauge 1" x 1"

#114705 Half Round File

#115051 Cross Lock Tweezers

#115053 Tweezers

#111379 Round Nose

#111915 Flat Nose

Safety: If a student is found to be engaging in a classroom activity with disregard for safety procedures the student may be immediately dropped from the class. The student is responsible for his or her personal safety and wellbeing. If a student's actions cause harm to another individual the offending student will be held responsible.

You will be dropped from the course or fail if you are excessively unsafe.

Safety requirements: Apron, safety glasses/goggles when polishing, and respirators when mixing pickle and acids. Using only Pyrex and pickle pots for acids and pickle mixtures. Following all rules provided for the studio, including: tie hair back, do not wear hats, scarves, long earrings, bracelets or necklaces in the jewelry area. Always wipe with clear water and sponge or paper towel your work area before and after working. Cut off gas and oxygen when not working. Check before leaving studio. Do not leave flame unattended. You will be under the continuing requirement to keep the studio safe and clean to insure that jewelry making can be a great experience for all.

Computer Hardware/Software Needed: Reliable Internet access . Computer capable of opening the Blackboard course management system.

Concord University's recommended equipment:

<http://www.concord.edu/technology/node/23>

Prerequisites Recommended: Design I & Design II

Required Text:

The Design and Creation of Jewelry by Robert Von Neumann

Other references used for the class are:

Jewelry Contemporary Design and Technique by Chuck Evans

The Jewelry Bench Reference by Harold O'Conner

Part 2:

Course Description/Rationale: Jewelry I will introduce the student into concepts and techniques in the creation of jewelry pieces, proper maintained safety procedures, and materials and vocabulary.

Class Format: Class will meet in the appointed classroom on scheduled days. Students will be working in the classroom on a variety of jewelry exercises and in practical artistic applications of those techniques.

Concord University Educational Goal(s): This course directly supports **Concord University General Studies Educational Goal #2.6**. An awareness of the aesthetic principles, methods, materials, and media employed in artistic performance and the creation of works of art and literature

National Standards: N/A

Course Goals:

- To develop an understanding of design elements relate to fabrication of jewelry in precious metals
- To develop technical craftsmanship as related to professional goldsmithing
- To understand and practice clean and safe methods of production in a jewelry studio.
- To introduce students to SNAG: The Society of North American Goldsmiths

Learning Outcomes:

- Students will be able to recognize and implement the concepts and techniques in contemporary jewelry design
- Students will understand the importance of maintaining proper studio and safety standards
- Students will be able to understand the vocabulary and technical knowledge related to jewelry making

Course Requirements:

A grade of a C or better is required for credit for art majors.

Course Activities:

Grading will be determined by critique of physical works of art created by the student as well as an assessment in their ability to describe the process of making it in critique.

Course Projects:

Grading Scale:

- Matched pair of earrings: sawing, design, and polishing project
- Pin: multi-layers of silver, applying pin back and stem, design and polishing
- Bracelet: etched design or fabricated layers or forming and finishing
- Ring: Bezel set stone, design, setting stone, and polishing
- Pendant/Necklace: pendant of multi-layers, may have stone set in bezel and/or domed disc
- Project of choice: combining any three or more techniques: finished and polished

***All projects are to be submitted for grade in a zip lock bag with the student's name and art jewelry projects

***The jewelry item should be displayed on a logo card, case, box, etc. You must think towards presenting your work in a professional manner.

Grading occurs on a 12 point scale, 1 being unacceptable work, 12 being exceptional.

Deadlines: You are responsible for meeting all deadlines.

If you have trouble with Blackboard, contact the HelpDesk at 304-384-5291 or email at cuhelpdesk@concord.edu.

-Problems will arise. Try to stay ahead of schedule. Don't hesitate to ask for help. After the deadline is not the time to ask for help.

Class/Online Attendance Policy

-Regular class attendance is part of a student's academic obligation at Concord. Irregular attendance may affect academic performance adversely and is detrimental to the atmosphere of a class. (See University Catalog Academic Policies and Procedures.)

Be present for every class meeting. Be on time for every class meeting. Your instructor

cannot instruct you or quantify your progress if you are not in class.

-You may be absent for three class meetings.

-If you are absent four class meetings you will be dropped from the course or receive a failing grade.

-You are responsible for obtaining information presented during your absence.

-Do not be absent on quiz, exam, or due dates without an excuse.

Make-up Policy: Alternative assignments/deadlines will be made at the discretion of the professor and are not at all guaranteed.

Part 3: University Standards & Information

Accessibility/Accommodations:

Concord University is committed to responding to the needs of students with disabilities as defined by the Americans with Disabilities Act. Please inform your instructor at the beginning of the class semester if you have a disability and are requesting accommodations. It is your responsibility to self-disclose that you are requesting accommodations. The University and instructor will provide you with a reasonable accommodation. You should register with CU's Disability Services Office, located in the Athens campus Jerry and Jean Beasley Student Center, Bottom Floor, across from the Campus Post Office. The Disability Services Office phone is 304-384-6086 or you can email the Director, Nancy Ellison, at nellison@concord.edu for assistance.

Academic Dishonesty

Academic dishonesty is morally unacceptable as well as destructive to the learning and teaching atmosphere. Academic dishonesty includes the giving or receiving of improper help on examinations or assignments, falsifying documents, and plagiarism (the act of stealing and using, as one's own, the ideas or the expression of the ideas of another). Such dishonesty can lead to a variety of penalties — including but not limited to failure of assignment, failure of course, loss of institutional privileges, or dismissal from the University. (See University Catalog Academic Policies and Procedures.)

Concord University Honor Code

A Concord University Honor Code was approved by students, staff, faculty, administration, and the CU Board of Governors. The Code states: *"As a member of the Concord University Community I will act with honesty and integrity in accordance with our fundamental principles and I will respect myself and others while challenging them to do the same."*

The Honor Code is intended to unite the Concord community behind a culture of honesty, integrity, and civility. .

Emergency Alert System

In an effort to increase safety and security on our campus, Concord University encourages everyone to register for instant text message alerts. Alerts will only be used for security and safety notices. All students, faculty, and staff are eligible to receive text message alerts on their cell phones or email alerts. Please contact the IT Help Desk for further assistance (304- 384-5291).

Emergency Information

Emergency/courtesy telephones are located at the main entrance of each residence hall and at various other locations on campus. Emergency telephones can be identified by the flashing blue light and will provide the user with a direct link to Public Safety at the press of a button. To report an on-campus emergency, call 304-384-5357 or 911. The Office of Public Safety is located on the bottom floor of the Rahall Technology Center. For further emergency information go to: <http://www.concord.edu/administration/office-public-safety>.

Inclement Weather Policy

As a general policy, the University will remain in normal operations during adverse weather conditions. In the event of severe weather conditions, the following may occur:

University Closure : No students or employees are to report.

Classes Cancelled : Students do NOT report BUT employees are expected to report to work at their normal time.

Operating on an Inclement Weather Delay : Under this schedule, all 8 a.m. classes will start at 10 a.m. Students and faculty will follow the Inclement Weather Schedule. (See

<http://www.concord.edu/emergency-alerts> for Athens/Beckley Inclement Weather Schedules.) **Announcements invoking the late schedule or other options referenced above are aired on area radio and television stations and are sent as text and email messages to those enrolled for this service.*

Student Conduct

In classrooms, online, laboratories, and during any activities that are part of course requirements, students are expected to observe reasonable rules of conduct.

Technology Services

Contact the CU Help Desk at extension 5291 from campus or 304-384-5291 off campus. You may also e-mail cuhelpdesk@concord.edu.

Syllabus Disclaimer

"This syllabus is subject to change based on the needs of the class. Please check it regularly."