



The mission of Concord University is to provide quality, liberal arts based education, to foster scholarly and creative activities and to serve the regional community (<http://www.concord.edu/academics/>).

Course Prefix, Number and Title: CRIM 320 & SOC 320 Probation & Parole

Course CRN # and Section: CRN 20344 (1AS), and CRN 20342 (1AS)

Semester Taught (including year): Spring 2019

Credit Hours: 3

Prerequisites: None

Course Time (if applicable): Online

Building and Room Number (if applicable): Online

Professor: Mr. Mark Mills

Office Location: Marsh Hall, A129

Office Hours: MW 11-12 TR 11-12:30

Email: mamills@concord.edu

Phone: 304-384-5177

Office Fax: 304-384-6091

**College/Department Website:
www.concord.edu/sws**

Course Description/Rationale:

This course is an investigation of historical and current community-based correctional practices. Learners examine trends in practice and policy that govern community supervision programs and explore issues surrounding offender rehabilitation and re-entry.

Course Management System (Blackboard/Moodle or other systems): Blackboard

Hardware/Software Needed (include privacy policies, if applicable): Microsoft Word Software

Text requirements:

Abadinsky, H. (2018). *Probation and parole: Corrections in the community*. New York, Pearson.

Concord University Educational Goal(s):

This course addresses the following Concord University Goals:

Skills: 1. Effective inter-communication skills and literacy adapted as needed for the demands of various kinds of discourse.

Knowledge: 7. Self-knowledge, including awareness of one's own competencies, deficiencies, and optimal individual learning styles(s).

Attitudes: 1. Habitual reflection on ethical/moral implications of actions when weighing decisions and evaluating outcomes.

National Standards: N/A

Specific Learning Outcomes:

Students will:

1. Learn the evolution of probation and parole in the criminal justice system.
2. Identify and explain the components of the community corrections system.
3. Identify and discuss trends in probation and parole.
4. Identify and explain the roles of various actors in the community corrections system.
5. Analyze issues related to special populations, programs, and special issues in probation and parole.

Course Requirements:

Welcome!

This is an online class. That means that students must be very organized and use their time efficiently.

Please be sure to read the “Technology Services” section of this syllabus, as it provides information that can be very helpful to you if you run into technical difficulties throughout the course.

Introduction of Professor

I was a juvenile probation officer before moving to the federal system in 1989. I retired as a federal probation officer in 2009. I started teaching in higher education the same year. I experienced everything addressed in this class. Have fun learning and exploring probation and parole!

Professor’s Personal Commitment to Students

Students can expect that I will be checking Blackboard and emails on a daily basis and will grade assignments quickly.

Course Format:

The section of this course is offered completely online. All instruction and correspondences will be provided through Blackboard and email. The course is designed for each student to work on his/her own schedule within predetermined modules. Late assignments are not accepted, so plan ahead. Students are strongly encouraged to work ahead and to back up all work. While work schedules and vacations can be planned around, illness and computer or internet crashes are unpredictable.

Course Expectations

Students will be expected to keep up with the weekly requirements. Work ahead if you know you may have scheduling conflicts or an extended weekend away from home.

Online Exams

Online multiple choice and true/false exams are expected each section/week. Exams must be completed by midnight on Sunday of the appropriate week, when the exam window will be closed. However, all of

the exams (except the final exam) are open at the beginning of the semester so students may work ahead if desired. Depending on the number of questions, there is a time limit for each exam. **Once you begin the exam, you may not leave and come back to it.**

Classroom Behavior:

Students are encouraged to contact the professor for any clarification of assignments or the syllabus. Students are strongly encouraged to keep a backup copy of ALL work. CU is not responsible for any loss of materials.

Grading

2 discussion posts	30 points
5 online exams	190 points
5 written assignments	150 points
1 final exam	100 points
TOTAL	470 points

Grading Policy and Scale, Make-up Policy, Late Work:

90-100 = A
80-89 = B
70-79 = C
60-69 = D
Below 60 = F

Written Assignments

Reaction Papers/Assignments:

Written assignments are designed to help students be introspective and to apply class materials to real life. All of the assignments and due dates are found in Blackboard and are to be submitted in Blackboard. Each paper will be double-spaced with 1" margins. The fonts will be 12 point Times New Roman and the letter spacing will be normal (not expanded). It must be submitted on standard 8 ½ by 11 inch white paper for approval. The paper will contain a title page and a "reference" page containing outside sources and formatted in the APA style. Research material may be obtained from the library, the internet, personal interviews or any other sources with credibility. Wikipedia and eHow are not credible resources.

Resources need to include the author(s) and dates of publication. The clarity of expression, the paper's appearance (neatness, punctuation and proper grammar) is important and will count toward the final grade. **Late assignments will not be accepted.**

Grading Rubric for Assignments

Appropriate Number of Pages (2-3)	3	
Appropriate Number of Sources (3-4)	3	
Title Page	1	
Reference Page (APA)	3	
Citations in Paper (APA)	6	
Quality of Writing	14	
Opening 1.5		
Logic & Clarity 8		
Punctuation/Grammar 3		
Conclusion 1.5		
Total Points Possible	30	

Final Exam: comprehensive

Course Timeline (Schedule of Assignments/Assessments/Presentations)

Sessions	Chapters	Assessments	Instruction Materials
Module 1 January 14-February 3	Chapters 1, 2 & 3	Intro Post/Response Due 1/20 Module 1 Exam Writing Assignment Due 2/3	Textbook Chapters 1-3 Power Points
Module 2 February 4-February 24	Chapters 4, 5, & 6	Module 2 Exam Writing Assignment Due 2/24	Textbook Chapters 4-6 Power Points
Module 3 February 25-March 10	Chapters 7 & 8	Module 3 Exam Writing Assignment Due 3/10	Textbook Chapters 7-8 Power Points
Module 4 March 18-April 7	Chapters 9 & 10	Discussion Post/Response Due 3/28 Module 4 Exam Writing Assignment Due 4/7	Textbook Chapters 9- 10 Power Points
Module 5 April 8-April 28	Chapters 11 & 12	Module 5 Exam Writing Assignment Due 4/28	Textbook Chapters 11- 12 Power Points
Module 6 May 6	Chapters 1-12	Final Exam Due 5/6	

Accessibility/Accommodations:

Concord University is committed to responding to the needs of students with disabilities as defined by the Americans with Disabilities Act. Please inform your instructor at the beginning of the class semester if you have a disability and are requesting accommodations. It is your responsibility to self-disclose that you are requesting accommodations. The University and instructor will provide you with a reasonable accommodation. You should register with CU's Disability Services Office, located in the Athens campus Jerry and Jean Beasley Student Center, Bottom Floor, across from the Campus Post Office. The Disability Services Office phone is 304-384-6086 or you can email the Director, Nancy Ellison, at nellison@concord.edu for assistance.

Academic Dishonesty

Academic dishonesty is morally unacceptable as well as destructive to the learning and teaching atmosphere. Academic dishonesty includes the giving or receiving of improper help on examinations or assignments, falsifying documents, and plagiarism (the act of stealing and using, as one's own, the ideas or the expression of the ideas of another). Such dishonesty can lead to a variety of penalties — including

but not limited to failure of assignment, failure of course, loss of institutional privileges, or dismissal from the University. (See University Catalog Academic Policies and Procedures.)

Concord University Honor Code

A Concord University Honor Code was approved by students, staff, faculty, administration, and the CU Board of Governors. The Code states:

"As a member of the Concord University Community I will act with honesty and integrity in accordance with our fundamental principles and I will respect myself and others while challenging them to do the same."

The Honor Code is intended to unite the Concord community behind a culture of honesty, integrity, and civility.

Class/Online Attendance Policy

Regular class attendance is part of a student's academic obligation at Concord. Irregular attendance may affect academic performance adversely and is detrimental to the atmosphere of a class. (See University Catalog Academic Policies and Procedures.)

Emergency Alert System

In an effort to increase safety and security on our campus, Concord University encourages everyone to register for instant text message alerts. Alerts will only be used for security and safety notices. All students, faculty, and staff are eligible to receive text message alerts on their cell phones or email alerts. Please contact the IT Help Desk for further assistance (304-384-5291).

Emergency Information

Emergency/courtesy telephones are located at the main entrance of each residence hall and at various other locations on campus. Emergency telephones can be identified by the flashing blue light and will provide the user with a direct link to Public Safety at the press of a button. To report an on-campus emergency, call 304-384-5357 or 911. The Office of Public Safety is located on the bottom floor of the Rahall Technology Center. For further emergency information go to:

<http://www.concord.edu/administration/office-public-safety>.

Inclement Weather Policy

As a general policy, the University will remain in normal operations during adverse weather conditions. In the event of severe weather conditions, the following may occur:

University Closure

No students or employees are to report.

Classes Cancelled

Students do NOT report BUT employees are expected to report to work at their normal time.

Operating on an Inclement Weather Delay

Under this schedule, all 8 a.m. classes will start at 10 a.m. Students and faculty will follow the

Inclement Weather Schedule. (See <http://www.concord.edu/emergency-alerts> for Athens/Beckley Inclement Weather Schedules.)

**Announcements invoking the late schedule or other options referenced above are aired on area radio and television stations and are sent as text and email messages to those enrolled for this service.*

Student Conduct

In classrooms, online, laboratories, and during any activities that are part of course requirements, students are expected to observe reasonable rules of conduct.

Sexual Harassment & Assault

Federal law, Title IX, and Concord University policy prohibits discrimination, harassment, and violence based on sex and gender (Including sexual harassment, sexual assault, domestic/dating violence, stalking, sexual exploitation, and retaliation). If you or someone you know has been harassed or assaulted, you can receive confidential counseling support through the Concord University Counseling Center (304-384-5290). Alleged Violations can be reported non-confidentially to the Concord University Title IX Coordinator at 304-384-6327 or titleix@concord.edu. Reports to Campus Security can be made at (304-384-5357). As an employee at Concord University, I am a mandatory reporter which means I must report any sexual misconduct I am made aware of. This includes verbal or written (such as in an assignment) disclosures of sexual harassment or sexual assault.

Technology Services

Contact the CU Help Desk at extension 5291 from campus or 304-384-5291 off campus. You may also e-mail cuhelpdesk@concord.edu.

Syllabus Disclaimer

"This syllabus is subject to change based on the needs of the class. Please check it regularly."