



The mission of Concord University is to provide quality, liberal arts based education, to foster scholarly and creative activities and to serve the regional community (<http://www.concord.edu/academics/>).

Course Prefix, Number and Title: RTM 320 Handgun Safety

Course CRN # and Section: 20552 - 02

Semester Taught (including year): Spring 2019

Professor: Linwood B. Clayton

Credit Hours: 2

Office Location: 120 Admin

Prerequisites: None

Office Hours: 8:00-9:00 MWF, 9:30-

10:45 TH, See my office door for complete schedule

Course Time (if applicable): 2 Saturdays 8:00-4:30, February 16 and February 23 or March 2, 10 hours of On-line reading and quizzes, 4 Hours Field trip.

Email: lcayton@concord.edu

Building and Room Number (if applicable): 110 Admin

Phone: 304-384-5264

Office Fax:

College/Department Website

<http://www.concord.edu/rtm>

Course Description/Rationale: This course includes the NRA Basic Pistol Shooting Course and introduces students to the knowledge, skills and attitude necessary for handling, owning, and operating a pistol safely. Through this course, the students will learn about pistol parts and operation, ammunition, gun safety, pistol shooting fundamentals, and pistol shooting activities

Course Management System (Blackboard):

Hardware/Software Needed (include privacy policies, if applicable): Computer, Microsoft Office, E-mail, Internet

Text requirements:

(Optional, details on Blackboard) \$60.00

- <http://www.nrainstructors.org/Search.aspx>
- <https://onlinetraining.nra.org/online-courses/nra-basics-of-pistol-shooting-course/>

Concord University Educational Goal(s) This should address at least one of the areas (skills, knowledge, or attitude) for each course. Similar courses with different sections should have the same goal(s).

1. Demonstrate and abide by the 3 fundamentals of handgun safety.
2. Distinguish between types of handguns and ammunition.
3. Demonstrate how to safely unload and store a variety of handgun types.
4. Demonstrate how to safely hold, handle, and carry a variety of handgun types.
5. Demonstrate how to safely load and fire a variety of handgun types.
6. Demonstrate how to select a handgun for personal use based on size and purpose.

National Standards (if applicable) For example, NCTM, IRA, CAEP, etc.

NRA and West Virginia State Law

Specific Learning Outcomes

1. Demonstrate and abide by the 3 fundamentals of handgun safety.
2. Distinguish between types of handguns and ammunition.
3. Demonstrate how to safely unload and store a variety of handgun types.
4. Demonstrate how to safely hold, handle, and carry a variety of handgun types.
5. Demonstrate how to safely load and fire a variety of handgun types.
6. Demonstrate how to select a handgun for personal use based on size and purpose.

Course Requirements

1. Classroom Notes and Outside Reading
2. Classroom participation and attendance
3. Final Exam
4. Participation in off campus, live fire, gun range activity.
5. All original work, no plagiarism, no recycled work, no copy and paste.

Grading Policy and Scale, Make-up Policy, Late Work

1. Regular attendance is required. For Course Completion Certificate, all classes must be attended.

Course Timeline (Schedule of Assignments/Assessments/Presentations)

Shooting range opportunities:

March 23, Saturday 9:00am Shooting Range Princeton

March 25, Monday 2:00pm Shooting Range Camp Creek

March 26, Tuesday 2:00pm Shooting Range Camp Creek

March 27, Wednesday 2:00pm Shooting Range Camp Creek

March 28, Thursday 2:00pm Shooting Range Camp Creek

March 30, Saturday 9:00am Shooting Range Princeton

Accessibility/Accommodations:

Concord University is committed to responding to the needs of students with disabilities as defined by the Americans with Disabilities Act. Please inform your instructor at the beginning of the class semester if you have a disability and are requesting accommodations. It is your responsibility to self-disclose that you are requesting accommodations. The University and instructor will provide you with a reasonable accommodation. You should register with CU's Disability Services Office, located in the Athens campus Jerry and Jean Beasley Student Center, Bottom Floor, across from the Campus Post Office. The Disability Services Office phone is 304-384-6086 or you can email the Director, Nancy Ellison, at nellison@concord.edu for assistance.

Academic Dishonesty

Academic dishonesty is morally unacceptable as well as destructive to the learning and teaching atmosphere. Academic dishonesty includes the giving or receiving of improper help on examinations or assignments, falsifying documents, and plagiarism (the act of stealing and using, as one's own, the ideas or the expression of the ideas of another). Such dishonesty can lead to a variety of penalties — including but not limited to failure of assignment, failure of course, loss of institutional privileges, or dismissal from the University. (See University Catalog Academic Policies and Procedures.)

Concord University Honor Code

A Concord University Honor Code was approved by students, staff, faculty, administration, and the CU Board of Governors. The Code states:

"As a member of the Concord University Community I will act with honesty and integrity in accordance with our fundamental principles and I will respect myself and others while challenging them to do the same."

The Honor Code is intended to unite the Concord community behind a culture of honesty, integrity, and civility.

Class/Online Attendance Policy

Regular class attendance is part of a student's academic obligation at Concord. Irregular attendance may affect academic performance adversely and is detrimental to the atmosphere of a class. (See University Catalog Academic Policies and Procedures.)

Emergency Alert System

In an effort to increase safety and security on our campus, Concord University encourages everyone to register for instant text message alerts. Alerts will only be used for security and safety notices. All students, faculty, and staff are eligible to receive text message alerts on their cell phones or email alerts. Please contact the IT Help Desk for further assistance (304-384-5291).

Emergency Information

Emergency/courtesy telephones are located at the main entrance of each residence hall and at various other locations on campus. Emergency telephones can be identified by the flashing blue light and will provide the user with a direct link to Public Safety at the press of a button. To report an on-campus emergency, call 304-384-5357 or 911. The Office of Public Safety is located on the bottom floor of the Rahall Technology Center. For further emergency information go to: <http://www.concord.edu/administration/office-public-safety>.

Inclement Weather Policy

As a general policy, the University will remain in normal operations during adverse weather conditions. In the event of severe weather conditions, the following may occur:

University Closure

No students or employees are to report.

Classes Cancelled

Students do NOT report BUT employees are expected to report to work at their normal time.

Operating on an Inclement Weather Delay

Under this schedule, all 8 a.m. classes will start at 10 a.m. Students and faculty will follow the Inclement Weather Schedule. (See <http://www.concord.edu/emergency-alerts> for Athens/Beckley Inclement Weather Schedules.)

**Announcements invoking the late schedule or other options referenced above are aired on area radio and television stations and are sent as text and email messages to those enrolled for this service.*

Student Conduct

In classrooms, online, laboratories, and during any activities that are part of course requirements, students are expected to observe reasonable rules of conduct.

Sexual Harassment & Assault

Federal law, Title IX, and Concord University policy prohibits discrimination, harassment, and violence based on sex and gender (Including sexual harassment, sexual assault, domestic/dating violence, stalking, sexual exploitation, and retaliation). If you or someone you know has been harassed or assaulted, you can receive confidential counseling support through the Concord University Counseling Center (304-384-5290). Alleged Violations can be reported non-confidentially to the Concord University Title IX Coordinator at 304-384-6327 or titleix@concord.edu. Reports to Campus Security can be made at (304-384-5357). As an employee at Concord University, I am a mandatory reporter which means I must report any sexual misconduct I am made aware of. This includes verbal or written (such as in an assignment) disclosures of sexual harassment or sexual assault.

Technology Services

Contact the CU Help Desk at extension 5291 from campus or 304-384-5291 off campus. You may also e-mail cuhelpdesk@concord.edu.

Syllabus Disclaimer

"This syllabus is subject to change based on the needs of the class. Please check it regularly."

Miscellaneous (for example):

Academic Success Center: <https://www.concord.edu/academicsuccess/node/1>

Tutoring Schedule: <https://www.concord.edu/sss/node/4>