



# RSOC301 – Management Problems in the Family

## Master Course Syllabus

### **Course Overview (QM Standards 1.2)**

#### **Course description:**

This is an asynchronous online course. It consists of four modules. Each module is presented in an outline format and includes all the necessary content, assignments, discussions, and assessments. Dates for assignments, discussions, assessments, etc. can be found on the course schedule (page 10 of this module). This is the official calendar for the course. I encourage you to check the schedule frequently as technical and other issues may require that I make calendar modifications throughout the semester.

You will probably spend a minimum of 10 hours a week working on the course itself; however the time commitment will vary depending on your input, needs, and personal study habits. The asynchronous online format provides flexibility as to when and where participants study, interact with the materials, their classmates, and instructor. Participants are required to log on to the course a minimum of 3 times a week, (except during module 3) but as discussions develop, you will probably log on more often (4-5 days a week).

#### **Course Goals:**

- Describe types of decisions and decision situations and demonstrate the ability to use logic and/or creativity in planning.
- Compare types of organizational patterns and styles from various managerial situations to managing the family.
- Examine the role of motivation and communication in achieving family harmony.
- Identify managerial differences among persons with life styles in different stages of the family life cycle.
- Identify and discuss consumer rights and responsibilities in relation to the problems of managing a home.

### **Pre-Requisites (QM Standard 1.6)**

There are no course prerequisites for this course other than being an RBA (Regents Bachelor of Arts) student.

## **Minimum Technical Requirements and Online Resources (QM Standards 1.5 & 1.7)**

In addition to a web browser (preferable Firefox) that is Blackboard compatible, you will need the other WVROCKS supported technologies outlined in the student policies section.

**Online Resources:** This course makes use of many online resources. I have made every effort to make sure the links I have are up-to-date. However, due to the changing nature of the web, you may find that a resource is temporarily unavailable or has been removed. If this should happen, please send me an email and I will find an alternative resource or modify the assignment accordingly.

## **Instructor Information (QM Standards 1.8 & 5.3)**

Individual instructors complete this information.

### **Virtual Office Hours**

I am available in my virtual office by appointment only. Send me an email to set up an appointment.

### **Personal Commitment**

My personal commitments to you as a participant include:

- I will reply to course mail messages within 24 hours;
- I will read all discussion postings and will reply where appropriate within 3 days
- I will acknowledge my receipt of every course mail message immediately upon reading it. If I am unable to respond to the request or concern at the time of initial reply, I will give you an estimated time for my next reply.
- If I am going to be away from the course space for more than a day or two, I will send a message to you indicating the length of my absence.
- I will regularly update information regarding due dates in the course announcements.

## **Optional/Required Course Materials (QM Standard 4.6)**

You will find your required textbook information in the course catalog at <http://ilearn-wvrocks.wvnet.edu>. All other materials are found in the individual course modules.

## **Grading Policy (QM Standard 3.2)**

### **Evaluation and Grading**

Each module consists of a series of assignments, worksheets, discussions and reviews, each having specific point values designated in the table below. For each assignment you will be given the rubric or grading criteria from which you will be evaluated.

The grading scale is as follows:

- A= 432-465 pts.
- B = 400-431 pts.
- C = 358-399 pts.
- D = 326-357 pts.
- F = < 326 pts.

### List of Course Assignments with Point Values

Assignment/Assessment	Point Value
M0A1: Course Introduction Discussion	5
M0A2: Orientation Quiz	10
M0A3: Orientation Assignment	5
M1A1: Financial Planning Activity	25
M1A2: Spending Guidelines Activity and Blog	20
M1A3: Budget Web Quest	30
M1A4: Safeguarding Your Money Discussion	20
M1A5: Key Items Discussion	10
M2A1: The Present Discussion Questions	30
M2A2: Self Leadership Discussion	30
M2A3a: Life Cycle Diet Activity	40
M2A4: RSQC2: Recall, Summarize, Question, Connect, and Comment	10
M3A1: Work Methods Study or M3A3: Special Needs Study	35
M3A2: Time and Motion Study	35
M3A4: Private Care Study or M3A5: Assisted Living and Nursing Home Care Study	25
M3A6: Technology in the Home	30
M3A7: Module 3 Review	5
M4A1: Consumer Rights Discussion	25
M4A2: Family Problems Research Article Discussion	35
M4A3: Resilient Families Case Study Assignment	40
<b>Total Points</b>	<b>465</b>

### Module Objectives and Assessments (QM Standard 2.2, 2.3, 2.4, 2.5, 3.4, 3.5, 5.1)

#### Module 1: Goals and Decision Making

After you have complete the readings and content for this module you will be able to:

- **Identify** means of control which maximize the use of resources to achieve goals. [M1A1: Financial Planning Activity and M1A3: Budget Webquest]
- **Contrast** the availability and/or scarcity of resources affecting the range of choices for goal attainment. [M1A1: Financial Planning Activity]
- **Discuss** how different forms or combinations of resources may yield similar satisfactions. [M1A2: Spending Guidelines Activity]
- **Analyze** the differences in families and situations comparing the optional use of the resources. [M1A2: Spending Guidelines Activity]
- **Describe** types of decisions and decision situations. [M1A1: Financial Planning Activity and M1A3: Budget Webquest]
- **Explain** how decision making relates to family management issues. [M1A1: Financial Planning Activity and M1A3: Budget Webquest]
- **Plan** the use of a specific amount of money, analyze the choices made, and identify the values expressed in the choice. [M1A1: Financial Planning Activity, M1A2: Spending Guidelines Activity and M1A3: Budget Webquest]
- **Identify** potential sources or fraud and give steps to preventing abuse. [M1A4: Safeguarding your Money Discussion]

## Module 2: Family Management, Leadership, and Lifecycle

After you have complete the readings and content for this module you will be able to:

- **Compare** types of organizational patterns and styles from various managerial situations. [M2A1: The Present Discussion]
- **Indicate** how organization helps assist the way in which individuals and families carry out activities. [M2A1: The Present Discussion]
- **Discuss** the major motivational forces within the family system, including the individuals, hierarchy of needs to gain management ability.[M2A1: Self Leadership Discussion]
- **List and discuss** the purposes of communications with a family system to attain good management. [M2A1: Self Leadership Discussion]
- **Identify** the changes in circumstances accompanying family life stages, and how this influences the availability of resources and demands made upon them. This will be assessed through activity [M2A3: Life Cycle Diet Activity]
- **Calculate**, the cost in a simulated situation, for a one day diet for a person at a given stage of the family life cycle giving consideration to caloric content and nutritional adequacy. [M2A3: Life Cycle Diet Activity]

## Module 3: Family Management Labs

After you have complete the readings and content for this module you will be able to:

- **Analyze** the differences in families, tasks, and situations comparing the optional use of the resources. [M3A1: Work Methods Study OR M3A3: Special Needs Study]

- **Demonstrate** a short-cut procedure using time and motion study techniques to improve the management of time and energy involved in performance of a homemaking skill. [M3A2: Time and Motion Study]
- **Identify** and **discuss** the problems and needs of the elderly. [M3A4: Private Care Study OR M3A5: Assisted Living and Nursing Care Study]
- **Analyze** the role technology plays in the management of the home. [M3A6: Technology in the Home Activity]

#### **Module 4: Managing Family Problems and Consumer Rights**

After you have complete the readings and content for this module you will be able to:

- **Identify** consumer rights and responsibilities in relation to the problems of managing a home. [M4A1: Consumer Rights Discussion]
- **Identify** the responsibilities that the individual and family and members have and the problems the responsibilities create. [M4A1: Consumer Rights Discussion]
- **Determine** what rights, responsibilities, and problems exist when the family members either ignore or follow advocacy issues dealing with management. [M4A1: Consumer Rights Discussion]
- **Indicate** how individuals and families have the responsibility to provide their own welfare in our society. [M4A2: Family Problems Research Article Critique]
- **Identify** how resilient families manage family problems. [M4A3: Resilient Family Case Study Paper]